

Huddersfield and District U3A Committee

Minutes of the Meeting on Tuesday 20 January 2024 at 2.00pm at Aspin House

Present: Dallas Cliff (DRC) (Chair), Derek Cook (DCC), Jenny Eaglestone (JE), Brian Farrand (BF), Isabel Foster (IF), Moira Marshall (MM), Alison Newbery (AN), Diana Wilson (DW),).

1.	Apologies for absence	
	Jeff Carr, John Dixon, John May, Sue May, Janet Forde	
2.	Minutes of meeting held on Tuesday 21 November 2023	
	The minutes were agreed as a correct record.	
3.	Matters arising and Action Points not otherwise on the agenda	
	New Classes:	
	The Recovery Walking Group is going well when the weather allows.	
	The Creative Writing Class started a week late with three members. It is hope it will continue in the 24/25 year with an increased membership after appearing in the prospectus.	
	Lifetime Member Letter	
	DRC reported that he has sent the letter to Dinah Hazelhurst	
	Office Volunteers	
	AN reported that Christine Carmichael has volunteered to help in the office but it was not possible to find a day for her to come in before Christmas. AN has contacted her again to ask her to suggest a Tuesday when she is free.	
4.	40 Anniversary Planning	
	DRC reported back from the planning group. The following had been agreed:	
	Age UK and Kirkwood Hospice have agreed to be partners	
	The performance event for U3A classes (including displays of activities) has been booked for Saturday 6 th April at URC Moldgreen	
	The Bridge pro-am Tournament is booked for 5 th May	
	The poetry event is to be part of the literary festival with a tipi outside the LBT on 25 th April	
	A Celebration dinner has been booked for 27 th September at the Masonic Lodge, Greenhead Road.	
	Dates and details are to be confirmed for: Competitions to be held throughout the year Classes including photography, painting, chess, bowls A celebration walk by combined walking groups	
	The events with dates will be publicised in the Spring Newsletter	AN
	There was a discussion on how events not finalised in time for the newsletter could be publicised. Sending out a flyer to all members would cost over £500. Emails could be sent out but these would reach most but not all members, and would be just text in the body of the email. Classes would have finished for the year so contacting members through tutors would not work. No conclusion was reached.	

5.	Safeguarding Update	
	BF and IF to look at whether the policy needs revising, and organise further training sessions later in the year.	IF/BF
6.	Admin/Office	
6.1	Member number update Membership now stands at 1066 members, of whom 211 are new members. 160 members had not renewed their membership. Survey of New Members JE reported that she had managed to fit a question on how people heard of the U3A onto the revised membership form. The online membership for for 24/25 will also include the question.	JE
6.2	Website JE reported that she is about to update the membership and enrolment forms for the website. Summer classes will be updated when the Spring Newsletter is finalised.	JE
6.3	Spring Newsletter. AN reported that the Spring Newsletter so far includes a request for a talks co-ordinator, news from the front, dementia support, and summer classes. JM will provide a paragraph on the computer course run by the college. All last year's summer classes are continuing.	AN
6.4	Finance AN reported that Christopher Newbery has managed to get a debit card for the organisation, and has set up an Amazon account, with a billing address at the office, and a delivery address at the Newberys' home as the office is only open on Tuesdays and Thursdays. We are being debited for a mobile phone which does not belong to the organisation, so far the bank have not accepted any responsibility for correcting the error. JD to pursue.	JD
6.5	Internet/Associated Issues All issues with the internet change of provider now seem to be resolved except that we are still being billed by Plusnet as well as BT. The committee thanked Christopher Newbery an AN for all the extra time and work they had to put in to resolve the issues.	C H Newbery to follow up
7.	Reports from Officers	
	Venue Update AN reported that all venues had been notified for the summer term.	
	Equipment A second office telephone had been purchased for £75 and set up by JE who was thanked by the committee. It was agreed to buy a first aid kit for the office. It was also agreed to authorise Carol Moorhouse to buy a new sewing machine for the dressmaking group at a cost of about £245. JM has been testing the microphones which used to be used for the Monday Talks. He has yet to determine whether it holds its charge.	
	Facebook Nothing to report.	

	Trips DCC reported that the coach price for the Chatsworth trip would be £22, with an extra £28.50 to see the house and garden. For Pickering the coach would be £25, with £20 for the train.	
	Publicity Nothing to report.	
	Transport for Disabled Members	
	Nothing to report	
10.	AOB	
	A letter had been received from Forget-me-Not Hospice thanking us for our donation. No-one on the committee knew anything about the donation.	
11.	Date & Time of Next Meeting: - Tuesday 19 March 2024 at 2.00 at Aspin House	
	Meeting closed at 15:05.	